



Butterfly Pavilion & Garden Rental Agreement

Name of Renter: _____ Date of Rental ____/____/____

E-mail Address: _____

Time of Rental ____:____ AM/PM to ____:____ AM/PM

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Cell: _____

Rules:

1. No alcohol or drugs permitted on the property at any time. **NO EXCEPTIONS!**
2. No fire pit rental.
3. No staples, pushpins or holes permitted in any surfaces.
4. Renters agree to return the property to the original condition.
5. Renters agree to parking only in designated areas.
6. Renters agree to keep the noise levels to a minimum.
7. Renters understand they are renting a semi-private area, use of tables and chairs.
8. Renter agrees notification of cancelation must be received by the owner in writing, 7 days before the event. Deposit is non-refundable. If less than 7 days, the base cost is payable to the owner.
9. Renter understands the rental fee, rental time and additional fees. Renter agrees they will be charged for additional hour(s) if they do not abide by their agreement.
10. Renters agree to be held responsible for any and all cost in the event that any damage to facilities, tables or chairs occurs as a result of willful, reckless or neglectful action by anyone associated with your event.
11. Renter may bring their own food. Only approved caterers are permitted. See below.
12. Full rental cost is due 7 days prior to the event.

Violators of any part of this agreement will be asked to leave the property immediately without any refund.

Renters supply: Table Cloths (Available 15 72" round, 2 48" round, 2 30"x 96" and 1 30" x 60"), Decorations and Paper Products.

RETURN OF SECURITY DEPOSIT: Upon Renter's completion of his/her obligations the Owner shall return to Renter the security deposit minus any amounts deemed necessary to repair damages inflicted upon the venue or cleaning of the venue by Renter and/or Renter's associates, guests, invitees, contractors, and all other persons whatsoever who enter the venue during the rental period. Deposit returned within 30 days.

LIABILITY: Renter will be liable for physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control of the venue, and shall indemnify and hold harmless the Owner and affiliates against any and all legal actions which may arise from Renter's use of the venue. Any disputes arising under this contract shall be adjudicated in the Owner's local jurisdiction.

Pavilion Rental Options: 3 Hour includes setup and clean up.

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|---|-----------------|-----------|
| 1. Saturday Available 10 AM to 4 PM | Up to 40 Guests | \$250.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 2. Saturday Available 4 PM to 8 PM | Up to 40 Guests | \$500.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 3. Sunday Available 1 PM to 4 PM | | \$200.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 4. Monday to Thursday (10 AM to 4 PM) | | \$200.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 5. Monday to Thursday (4 PM to 8 PM) | | \$400.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 6. Friday Available 1 PM to 4 PM | | \$250.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |
| 7. Friday Available 4 PM to 9 PM | | \$500.00* |
| Every 10 additional Guests (41+, 51+, ect.) | | \$25.00 |

* 20 tables and 150 chairs included in rental price with tax added for these two items.
 20 x \$.50 = \$10, 150 x \$.25 = \$37.50, \$10 + \$37.50 = \$47.50 6% tax is \$2.85.

Pavilion will be roped off for the renter's use. The remainder of the facility is open to the public. Rental includes public access to the garden and flight house (in season).

Pavilion Rental Cost	\$ _____
Tables & Chair rental tax total (\$47.50 included in option price)	\$2.85
Total	\$ _____
\$40 Non-Refundable deposit	\$40.00
\$50 Security Deposit	\$50.00
Total due at booking (\$40.00)	\$ _____
Total due before event (Total – \$40.00 deposit)	\$ _____

Date Balance is due ____/____/____

In witness of their understanding of and agreement to the terms and conditions herein contained, the parties affix their signatures below.

Renter's Signature, Date	Owner's Signature, Date
_____	_____
Printed Name	Printed Name

Rental is not confirmed until the deposit and form is received and the form is signed by the Owner and returned to the Renter.

David & Joan Folk, 175 Shaffer Road, Nescopeck PA 18635 570-394-7298.

Date security deposit returned ____/____/____

Approved Catering / Food Vendors

Two Dippy Sisters 570-479-3820 or 570-394-7130

Big Dan's Bar-B-Que 570-356-6156
catering@bigdansbbq.com Parties from 50 to 160

Smokehouse Bar-B-Que 570-925-6962 or 570-380-4461
smokehousebarbq.catering@gmail.com Parties from 50 to 250

The Blind Pig 570-784-2656
sarah@blindpigkitchen.com

Tracy Oman Catering 570-394-1289
Parties from 10 to 40

Edith's Catering 570-316-4779 or 570-204-0158
shauna@edithscatering.com Parties from 10 to 150

More vendors are currently pending and will be added soon.

